

**San Mateo Elementary Teachers' Association**  
**GOVERNING COUNCIL MEETING**  
**September 14, 2011**

**MINUTES**

Call to Order: 4:06 pm

Minutes: 6/8 /2011- approved as amended

Treasurer's Report:

Correspondence: Thank you for contributing to the Ed Fund

**President's Report**

- A Few Words of Welcome
- Board Meeting Update – July/Aug/Sept
- Mtgs. With Administrators
- Labor Management Task Force

**Announcements:** Sept 28<sup>th</sup> E.B. Meeting should be attended by Governing Council also.

**September:** 28 – Special Gov. Council Mtg. (4:15 PM @ RRC)  
28 – Executive Bd. Mtg. (4:00 @ RRC)

**October:** 5 – Governing Council Mtg. (4:00 PM @ RRC)  
6 – School Board Mtg. (7:00 PM @ DO)

**I. Reports**

1.1 President's Report – See Side Bar

GC reps were encouraged to keep members involved and informed.

-Janet attended 4 Board Meetings over the summer and met with Cyndy Simms, Donna Lewis, Molly Barton, and Susan Totaro. Issues being experienced by Special Ed teachers throughout the district are being addressed in conversations between SMETA and the District.

- The Labor Management Task Force will be meeting 9/21 to discuss the new Calendar pilot program, among other things.

1.2 CTA Executive Director's Report – Halimah

- Four Speech/Language Pathologists had their assignments changed. Halimah worked with Donna Lewis to make sure that member contract rights were not violated. The reassignments are the result of caseload issues discovered during last year's compliance audit.

-The county also does an audit of teachers' credentials. Members are advised to make sure the District has correct and current credential information on file.

-It is expected that the Legislature will pass the Diastat Bill allowing teachers to rectally administer the drug to students experiencing seizures. Administration of the medicine by a teacher is voluntary. CTA is encouraging its members to not volunteer to administer the drug.

- Petitions are currently circulating statewide that would result in legislation seriously impacting collective bargaining units.

1.3 State Council Report – None

#### 1.4 Organizing – Janice/Karen

- Organizing is hoping to have a representative from each site. An Organizing meeting is scheduled at Baywood, Room 14, at 3:30, on September 19<sup>th</sup>. Organizing will focus on building involvement via social events, social networking, and political action, including local elections for school board members, increasing income taxes on teachers/public employees, and increasing the retirement age for teachers/public employees).

#### 1.5 Bargaining –

1.5.1 Kellyann Devoy, Carolyn Franco, Julee Flores, and Barbara Riley were approved as the new bargaining team.

##### 1.5.2 Class Size Survey & Appendix G

-GC reps were asked to fill out information on teaching assignments and enrollment numbers for ONLY teachers with 26+ students in K-2, 31+ in 3-5, 180+ in 6-8 Core Subjects, and 240+ in 6-8 P.E.

##### 1.5.3 Calendar Process Questionnaire

- GC reps were asked to fill out the questionnaire surveying how the Calendar Committee process went.

##### 1.5.4 Calendar Options

- Two school year Cale, were distributed and discussed. Governing Council approved the sending of the options, as submitted, out to the membership for selection.

#### 1.6 Political Action Committee – Christy

##### 1.6.1 - School Board Endorsement/PAC

- Christy presented information regarding candidates for the upcoming School Board election, as well as a timeline for SMETA's possible endorsement of one or two candidates. She also presented an addition to SMETA By-Laws which would establish a process for endorsing candidates. The endorsement process and the change in By-Laws were approved. Christy will move forward on setting up a venue for interviewing all three candidates by a SMETA committee, which will accommodate the attendance of all interested viewers.

#### 1.7 SCOPE – No Report

#### 1.8 Communications - No Report

#### 1.9 Professional Development Team – Rebekah/Jim

-No report, but a meeting is scheduled.

#### 1.10 Curriculum & Instruction – No Report

#### 1.11 Grievance – Susan Wright

- Once she has the names of all site Grievance Reps, Susan will arrange a training, so that site reps are better able to advise and support members.

1.12 Social – Carole

- Carole reported that the 2011 Social was very successful. The Social came in under budget because of increased attendance. Dates for 2012 were discussed: Thursday, May 24<sup>th</sup> and Friday, June 1<sup>st</sup>. June 1<sup>st</sup> was the preferred date.

**II. Old Business**

**III. New Business**

3.1 - GC reps were asked to get updated contact sheets back to the SMETA office as soon as possible.

3.2 - Transitional Kindergarten Work Force

- Transitional Kindergartens must be up and running by next year. Carole and Beth Marsh are starting to plan this committee.

3.3 Special Ed Issues

- Special Ed budget reductions were referenced at the most recent School Board meeting. Leslie Thompson plans on going to speak at the next board meeting regarding her concerns and urged others to do the same.

**GIVE ME FIVE...**

- 1. Hold a Site Meeting**
- 2.**
- 3.**
- 4.**
- 5.**

**IV. Adjournment 5:50 pm**

**V. Site/Member Concerns** Please advise President/Ex. Director if you would like some private time after general meeting is adjourned.

**THANK YOU ABBOTT & FIESTA GARDENS**  
**FOR PROVIDING SNACKS**